

# BLOXHAM PARISH COUNCIL

MONDAY 6 SEPTEMBER 2021

Clerk & Responsible Financial Officer  
Theresa Goss  
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31 August 2021

Dear Councillor,

A meeting of the Parish Council will be held on **Monday 6 September 2021 at 7.30pm** at St Mary's Parish Rooms, Bloxham to consider the business set out in the Agenda below and you are summoned to attend.

The District Councillors Mike Bishop, Andrew McHugh and Adam Nell and County Councillor Kieron Mallon are also invited to attend.

Members of the public are invited to attend the meeting, however please note that this will be for the purposes of viewing the meeting only and public participation will only be permitted during the Open Forum. The 3 minute public speaking rule, as per the Parish Council's Standing Orders, will apply.

**There will be Covid-19 safety measures in place and these will be made clear at the meeting. All attendees should bring a mask/face covering.**

T.Goss  
Clerk to the Parish Council

## A G E N D A

1. **Welcome/Recording of Meetings** – To welcome Councillors and the public to the meeting and advise on the procedure for the recording of meetings.  
**7:30pm**

2. **Apologies for absence** - To receive any apologies for absence from the meeting.

*Members who cannot attend a meeting shall tender their apologies to the Parish Clerk prior to the meeting as, under Section 85(1) of the Local Government Act 1972, the members present must decide whether the reason(s) for a member's absence shall be accepted.*

**7:30pm**

3. **Declarations of Interest**

(a) *To receive Declarations of Interest in respect of matters contained in this agenda, in accordance with the provisions of the Localism Act 2011 in respect of members and in accordance with the provisions of the Local Government Act 1972 in respect of officers.*

(b) *To consider any Dispensation Requests received by the Parish Clerk and not previously considered.*

**Advice on declarations of interest should be sought from the Clerk prior to the meeting, as advice cannot be given to Councillors at Parish Council meetings.**

**7:30pm – 7:35pm**

4. **Minutes** - To confirm the minutes of the meetings held on 2 August 2021. **(Attached)**  
**7:35pm – 7:40pm**
5. **Matters Arising** - To discuss any issues arising from the minutes of 2 August 2021.  
**7:40pm – 7:45pm**
6. **Chairman's Announcements**
  - Anti-social behaviour in Jubilee Park.
  - Cherwell Local Plan Review – Options Paper is being discussed at Cherwell District Council's Executive on 6 September 2021.
  - Planning Training – To be held on 14 & 21 October 2021, 6.30pm to 8pm.
  - White Line Repainting on A361 – The white lines are due to be reinstated on the A361 by the County Council.
  - Oxfordshire's Bus Service Improvement Plan – Councillor to respond to the consultation on behalf of the Parish Council.
  - Letter from Victoria Prentis MP.**7:45pm – 7:50pm**
7. **Open Forum** - Residents of the village are invited to raise any items which concern the Parish.  
**7:50pm – 8:00pm**
8. **Reports from County and District Councillors** - To receive reports from the Bloxham County Councillor and District Councillors.  
**8:00pm – 8:10pm**
9. **Bloxham School** – To discuss the Bloxham School expansion plans.  
**8:10pm – 8:30pm**
10. **Planning**
  - i) Results of Planning Applications – To note decisions made by Cherwell District Council since the last meeting of the Parish Council. **(Report to follow)**
  - ii) Planning Applications - To consider the following planning application:
    - 21/02560/F - Clyston, Banbury Road, Bloxham – Single storey rear extension
    - 21/02588/LB, Joiners Arms, Old Bridge Road, Bloxham - Alterations to existing toilet area to create improved facilities including disabled WC.
    - 21/00958/ADV, Mid-Counties Co-operative, Co-Op, High Street, Bloxham,- 1no internally illuminated fascia sign, 1no internally illuminated projecting sign, 3 no. non-illuminated window graphics
    - 21/02587/F, 1 Aldous Drive, Bloxham, - Single storey rear extension
    - 21/02784/F, The Old Dairy Workhouse Lane Bloxham - Single storey rear garden room extension
    - 21/02783/F, Beehive Cottage Church Street Bloxham - RETROSPECTIVE - Installation of a driveway gate consisting of a central 6 bar field gate and two pedestrian access gates to the left and right of the central installation
    - 21/01505/F & 21/01476/LB, Stone Hill House, Stone Hill, Bloxham - Extension of existing boarding house through the reinstatement of part of the existing ruined coach house, the demolition of outbuildings, the erection of an extension and link structure (with associated alterations to Stone Hill House), insertion of internal wall, and associated works

Plans can be viewed at <https://www.cherwell.gov.uk/info/115/planning/443/see-or-comment-on-a-planning-application23as>

iii) Article 4 Direction - To confirm the Parish Council's decision to progress with an Article 4 Direction application to Cherwell District Council.

iv) Oxfordshire 2050 – To make comments on the Oxfordshire 2050 consultation. The deadline 8 October 2021. **(Information previously circulated)**

**8:30pm – 8:50pm**

**11. Financial Matters**

i) Income, Bank Reconciliation and Accounts for Payment - To note the income since the last meeting and to approve the accounts for payment. **(Report to follow)**

ii) Bank reconciliation – To note the bank reconciliation as at 6 September 2021. **(Report to follow)**

**8:50pm – 9:00pm**

**12. Parish Council Matters**

i) Vacancies – To consider applications for co-option onto the Parish Council.

ii) Parish Council Responsibilities/Appointments to Other Bodies, including St Mary's Thursday Club – To appoint a Parish Council representatives. **(Report to Follow)**

iii) Community Governance Review – To make comments on Cherwell District Council proposed Community Governance Review. **(information previously circulated)**

**9:00pm – 9:20pm**

**13. Correspondence** – Items of correspondence will be circulated to members. **9:20pm – 9:25pm**

**14. Public and Press** – To consider passing a resolution in accordance with the Public Bodies (Admission to Meetings) Act 1960, that the public and press be excluded from the meeting for items numbered 15, 16 & 17 on the grounds that it could involve the likely disclosure of private and confidential information.

**9:25pm**

**15. Quotes for Maintenance Works** – To consider quotes for the following maintenance works:

- Tree works in Walsingham Close
- Tree works and footpath tidying in The Goggs
- Footpath over Queen Street land

**9:25pm – 9:40pm**

**16. Play Equipment at Jubilee Park & Bloxham Recreation Ground** – To discuss a quote for replacing the toddler slide at Jubilee Park and a quote for repainting the swings at Bloxham Recreation Ground. **(Reports to follow)**

**9:40pm – 9:50pm**

**17. Jubilee Hall Project** – To receive an update on the project.

**9:50pm – 10:00pm**

**18. Meeting Dates** – Future meeting dates for Bloxham Parish Council are stated below. They will commence at 7.30pm and if Covid-19 restrictions permitted, they would be held in person.

- Tuesday 21 September 2021
- Monday 4 October 2021
- Tuesday 19 October 2021

- Monday 1 November 2021

**10:00pm**

19. **Items for the Future Agendas/Items of Information**

- Co-option Procedure (Sept 2021)
- St Mary's Church Yard – Burial space
- New bench in Gascoigne Way
- The Slade
- Gigaclear Roll-Out
- Bloxham Biodiversity Group

**10:00pm**

Councillors are asked to note that in the exercise of their functions, they must take note of the following: Equal Opportunities (race, gender, sexual orientation, marital status and any disability); Crime & Disorder, Health & safety and Human Rights.

**Parish Council 'Drop-in and Chat' Sessions are usually held on second Saturday of the month, at the Ex-Serviceman's Hall from 10.30am to 11.30am. Residents are invited along to meet their Parish Councillors and discuss any items affecting the village.**

**Next Session: Saturday 11 September 2021**

All reports and minutes are available on the Parish Council website [www.bloxhamparishcouncil.co.uk](http://www.bloxhamparishcouncil.co.uk)